



22<sup>nd</sup> January 2010

### Otter's class

Dear Parents and Carers

Mrs Clarke is currently off school unwell. I am sure you will join us in sending Mrs Clarke our best wishes and hope she gets well soon.

At this moment we are unsure when she will be returning to work, however we will keep you informed.

We have been very fortunate in that we have been able to arrange for Mrs Hudson to teach Otters for the last two weeks.

Mrs Hudson will continue to teach Otters, and we will let you know of any arrangements made until Mrs Clarke returns. Mrs Hudson has already got to know the children and is being supported by Mrs Burns Hopkins to quickly get to know the level they are working at and plan for their learning.

You can continue to help by meeting Mrs Hudson on the playground and introducing yourself. Also it is important that the children are reading every night and that this is recorded in their diary.

If you have anything you need to discuss about your child please see Mrs Hudson or feel free to speak to one of the Senior Members of staff in school.

Thank you

Yours sincerely

Mrs Sainsbury



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